



Automating Financial Processing

Financial management processes are typically paper-intensive, time consuming and expensive. For most organizations, the processes involve a considerable amount of time – usually multiple weeks – as thousands of invoice documents are passed from among departments and reviewers until approved and reconciled. Paragon has developed solutions to address the need to streamline many of these processes and deliver an end-to-end approach to capturing forms and documents, storing them in a central repository and integrating them with ERP systems.

Benefits include:

- ▶ Improve operational efficiency by 50-80%
- ▶ Mitigate risk of liability due to mishandling or loss of documents
- ▶ Leverage existing investments in ERP and EMC/Documentum

ERP/Documentum Integration Know-How

Paragon has developed proven approaches and frameworks for integrating ERP systems like SAP with EMC Documentum. Our experience in automating accounts payable provides clients an option in eInvoicing that includes knowledge of the integration requirements and process efficiencies to deliver a cost-effective alternative to managing suppliers and vendors. From receipt of invoice to visual confirmation of approval workflow within the ERP application, Paragon's solution delivers a fully optimized process.

Features of Paragon's Accounting Solutions

- ▶ Enable users to electronically route documents in the electronic approval workflow
- ▶ Deliver integration with existing ERP systems
- ▶ Enable quick search and retrieval
- ▶ Provide an audit trail that outlines document lifecycle and contributor/reviewer access

Paragon's Accounting Solutions

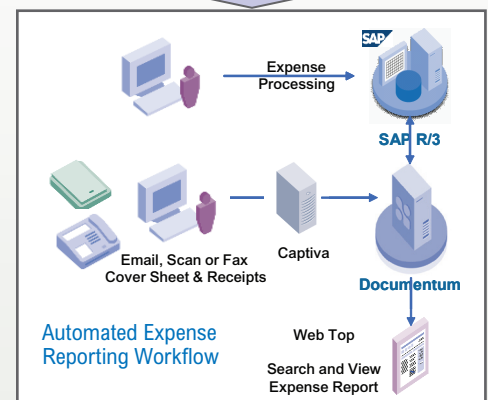
Accounts Payable Automation

New compliance regulations and the cost drain of paper-based processes are driving organizations to invest in automated back-office operations such as accounts payable. Paragon's solution for accounts payable delivers benefits that are rapidly realized. Automation of the time consuming, manual AP process can yield 50% in operational efficiency and deliver a consolidated platform with immediate access to search and retrieval.

Expense Reporting

Paragon has developed a travel and expense reporting solution that integrates imaging, content management and ERP to eliminate manual processing, accelerate employee reimbursement and provide immediate access to expense reports. By eliminating the manual approvals of non-PO based invoice charges, the solution cuts administrative cycle time by approximately 75%.

Firms are investing in automating back-office operations to reduce costs by integrating imaging and document management with ERP systems such as SAP.



Improving The Way Work Gets Done™

A Proven EMC Solutions Provider

Paragon Solutions, a preferred EMC/Documentum partner, specializes in the design and implementation of enterprise content management solutions that help firms increase efficiency, improve agility, lower costs and manage risk. We have developed business processing optimization frameworks that are proven to achieve business benefits for critical operational functions. Our frameworks integrate business, content and connectivity to deliver practical solutions for key functional areas.

Roadmap to Optimization™

Using our industry experience and technical expertise, Paragon partners with clients to deliver a customized Roadmap to Optimization™ based on your business objectives and integration requirements. We work together to plan and complete the entire implementation, leveraging our templates for:

- ▶ Establishing new workflow processes
- ▶ Defining enterprise taxonomies
- ▶ Incorporating the requirements of service-oriented architectures, enterprise federated models and enterprise infrastructure
- ▶ Defining customization and integration requirements
- ▶ Identifying key performance indicators (KPIs) and executive dashboard reporting requirements
- ▶ Conducting upgrades and migrations
- ▶ Establishing an integration plan and implementation roadmap

A Results Oriented ECM Practice

Our ECM practice is grounded on the fundamentals of the Documentum product suite, with specialized knowledge of how those products can help meet specific business objectives. Our consultants combine vertical expertise with proven reusable frameworks and assets to optimize your business process and deliver a scalable business solution. From front-end data capture to submissions assembly, Paragon has the expertise to deliver the business benefits of your investment at the lowest total cost of ownership.

About Paragon

Paragon Solutions, a division of Paragon Computer Professionals, is a management and technology consulting firm that specializes in enterprise information management to help clients leverage information assets for better business results. The company does this through its vertical practices and specialized technology service lines that help clients optimize their operations for maximum return on investment.

Paragon works with businesses that are focused in a few key verticals – financial services, insurance, life sciences and communications. The industry focused business consulting and delivery teams work with Paragon's competency groups in areas that include Business Intelligence, Business Process Management, Data Management, Enterprise Content Management and Web Services.

For more information, please visit the Paragon website at www.consultparagon.com, or call 1.800.462.5582.

Paragon Client Roster

Paragon's client roster includes industry leaders from the financial services, insurance, life sciences and communications sectors such as:

Financial Services

- ▶ Citibank
- ▶ BNY Mellon
- ▶ JPMorgan Chase
- ▶ Merrill Lynch

Insurance

- ▶ Allianz
- ▶ Blue Cross of Idaho
- ▶ Lincoln Financial
- ▶ PartnerRe

Life Sciences

- ▶ Merck
- ▶ Pfizer
- ▶ Sanofi-Aventis
- ▶ Wyeth

Telecommunications

- ▶ AT&T
- ▶ Lucent
- ▶ Syniverse
- ▶ Verizon



www.consultparagon.com

Improving the Way Work Gets Done™